

SEVEN LAKES HIGH SCHOOL

GRADE LEVEL DISCIPLINE  
MEETING

DISCIPLINE  
MANAGEMENT  
PLAN AND  
STUDENT CODE  
OF CONDUCT

Katy Independent School District | 2023-2024

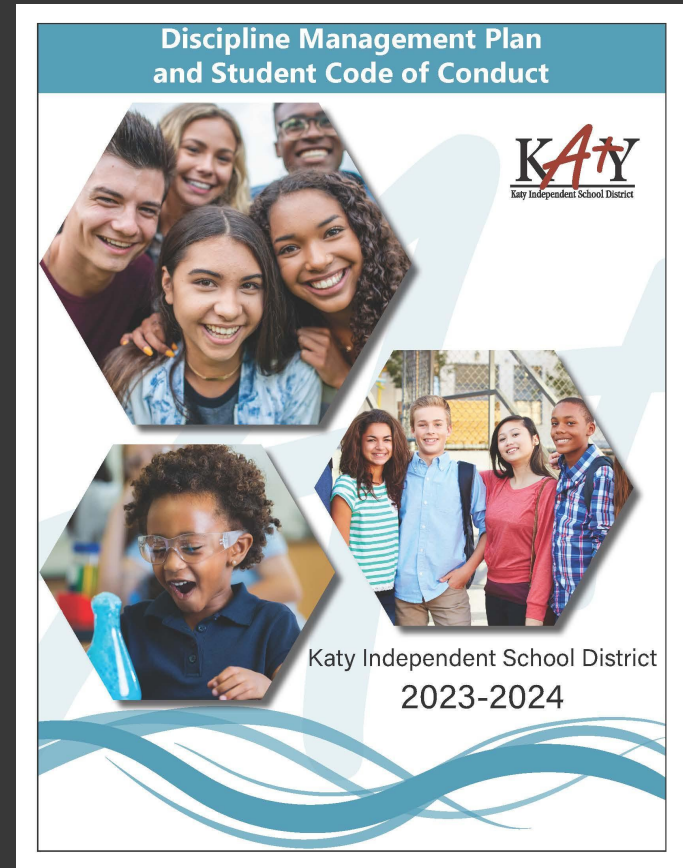


# DISCIPLINE PLAN

Each student is provided access to the Discipline Management Plan and Student Code of Conduct on the first day of school. The plan is also available in Spanish.

The purpose of the Plan is:

- To protect the safety and security of all students and staff,
- To maintain a positive learning environment for all students, and
- To prepare students to be good citizens, good neighbors, and good employees.



Students and their parents receive access to the *Discipline Management Plan and Student Code of Conduct* during registration. Families should review it together to understand behavior expectations.

# EXPECTATIONS

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- All students and employees are expected to treat one another with courtesy and respect.
- Students are expected to avoid hurtful conduct directed toward another person.
- Bullying others by using hurtful words, gestures, or other inappropriate actions is prohibited.
- Students who believe they are being bullied, teased, or harassed are encouraged to report such incidents to a teacher or administrator immediately.

MRS. FINNESAND

# EXEMPTIONS

Attendance, Discipline, and Grades impact your exemption eligibility

Suspensions resulting from any serious consequence or persistent consequences will result in a loss of exemption(s)

Academic Dishonesty will result in a loss of exemption(s)

Attendance below 90% per semester of any course will result in a loss of exemption(s) and potential loss of credit for the course

# ATTENDANCE INCENTIVE

## 9th - 10th-11th Attendance Incentive

9- 1/1, 10- 2/2 , 11- 3/3

- Students with 3 or less absences ALL DAY will earn one extra exemption.
- Campuses are responsible for tracking this incentive.
- This does mean that 11<sup>th</sup> graders could possibly exempt one course both semesters.

## 12<sup>th</sup> Attendance Incentive

- Students with 3 or less absences will be allowed to exempt with an **A, B, or C**.
- This will be on a per period basis.
- Campuses are responsible for tracking this incentive.

# KATY DRESS FOR SUCCESS

Katy ISD Discipline Management Plan and Student Code of Conduct

NO HEAD COVERING ALLOWED  
(UNLESS FOR RELIGIOUS  
OR MEDICAL REASONS)

ENTIRE  
SHADED AREA  
MUST BE  
COVERED

SCHOOL ID MUST BE  
WORN AT ALL TIMES

SHORTS AND  
SKIRTS MUST  
BE MID-THIGH

SHOES MUST BE WORN  
AT ALL TIMES



ALCOHOL



DRUGS



VIOLENCE



PROFANITY

School attire may not cause a material or substantial disruption of, or interference with, normal school operations. Failure to adhere to the dress for success expectations will result in disciplinary consequences.

# DRESS FOR SUCCESS

Students must wear their current year school ID at all times during school hours, while on school property.



# DRESS CODE CONSEQUENCES

1st Offense: Verbal Warning (documented) and correct with school clothing

2nd Offense: 30 minute detention and correct with school clothing

3rd Offense: 1 hour detention and correct with school clothing

4th Offense: 3 hour detention and correct with school clothing

5th Offense: Saturday detention

Persistent Level II offenses will result in a Level III offense

# ID CONSEQUENCES

1st Offense: Verbal Warning (documented) and a free rental (returned on same day)

2nd Offense: 30 minute detention

3rd Offense: 1 hour detention

4th Offense: 3 hour detention

5th Offense: Saturday detention

Persistent Level II offenses will result in a Level III offense



# SAFETY AND SECURITY

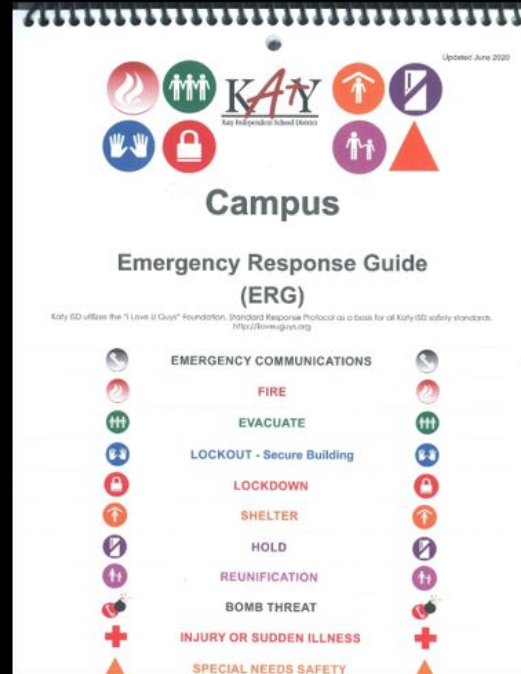
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Continued...

- During a crisis, immediately follow the instructions of teachers, bus drivers, and other district employees who are overseeing the welfare of students.
- From time to time, students, teachers, and other district employees will participate in preparedness drills of emergency procedures. When the command is given or alarm is sounded, students need to follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.
- Students should take the time to become familiar with the district safety protocols outlined in the following paragraphs. These protocols are always available for review in the Emergency Response Guides (ERGs) that are posted in every district classroom and work space.
- Follow immediately the instructions of teachers, bus drivers, and other District employees who are overseeing the welfare of students.

# EMERGENCY RESPONSE GUIDE

- Posted in all Katy ISD classrooms and office spaces.
- Best utilized if read ahead of time.
- Assists the brain to recall that it has options when you find yourself in a crisis.
- Students should know the location of the ERG



# LOCKDOWN



- **When used:** When there is a **THREAT INSIDE** the building
- **What to do:**
  - All students should be in a classroom. If you are in the hallway, get to the nearest classroom immediately.
  - Secure each class behind a locked door.
  - Move to the least visible area in the room.

# JURISDICTION

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

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The District has disciplinary authority over a student:

- During the regular school day, while going to and from school on District transportation, and at any time while on school property
- While riding on public or private vehicles transporting students to or from school-sponsored or school-related activities
- While participating or attending a school-related activity regardless of time or location For any school-related misconduct, regardless of time or location, including retaliation against a school employee or interfering with a school-related activity
- For any mandatory expulsion offense committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas
- Who commits any offense, including off-campus felonies, as provided by law
- Who commits certain offenses on or within 300 feet of school property
- Who is required to register as a sex offender

# PERSONAL PROPERTY

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Students are discouraged from bringing items of value to school even though they may not be prohibited (i.e., expensive clothing items, jewelry, large amounts of money, electronic devices, etc.)

The school cannot be held accountable for these types of items if they are damaged, lost, or stolen.

# SCHOOL PROPERTY

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School property is defined as any property belonging to the District.



# BULLYING

“Bullying” is defined as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that satisfies the applicability requirements below and that:

1. Has the effect or will have the effect of physically harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

# SOCIAL MEDIA, CYBERBULLYING AND ON-LINE HARASSMENT

The District encourages students to act responsibly when using social media sites during the school day, at home, or in the community.

While the District normally does not have jurisdiction over student behavior occurring outside of the school setting, the District does have jurisdiction if such behavior results in an on-campus disruption or interferes with someone's educational opportunities.



# SEXTING

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- Sexting is defined as the practice of sending sexually suggestive, nude, or partially nude photographs or sexually explicit messages electronically.
- Before sending one of these types of messages, ask yourself if you would want your parent, teacher, or assistant principal to see the content.
- Nude and/or partially nude photos taken of children under the age of 18 is considered “child pornography,” and could result in serious legal penalties for a person found guilty of possession and/or transmittal.



# FIGHTING

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- If a student is hit by another student, he/she should avoid striking back and should find a teacher or administrator that can help.
- When a student is hit by another student and strikes back, he/she becomes a participant in a fight.



# SELF DEFENSE

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To claim self-defense, a student must

- ☐ Be without fault in provoking the encounter
- ☐ Not act as the aggressor
- ☐ Use the minimum force required to remove themselves from immediate danger of harm

Actions that escalate or continue the encounter will not be considered self-defense. Interactions prior to the encounter will also be considered.



# GRAFFITI

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- “Graffiti” is defined as any markings, including inscriptions, slogans, drawings, or paintings, made on tangible property.
- Graffiti that does not rise to a felony level will be disciplined at Level III.
- Felony-level graffiti will result in a DAEP placement at the Opportunity Awareness Center.



# KNIVES

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- Knives, other than prohibited or unlawful weapons, will be disciplined at Level III. This includes pocket-knives and other similar items.
- The Katy ISD Police will be called to classify any knife that is confiscated regardless of size.



# POSSESSION

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A student is considered in possession of an object or substance if the item is:

- on the student's person
- in the student's personal property (clothing, purse, backpack, etc.)
- in any school property used by the student (locker, desk, etc.)
- in any private vehicle driven by the student to school or a vehicle contracted to drive the student to a school sponsored event



# PROHIBITED ITEMS

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Do not bring the following items to school:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- Razor, box cutter, chain or any other object used in a way that threatens or inflicts bodily injury to another person
- Look-alike weapons
- Air gun or BB gun
- Ammunition
- Stun gun
- Mace or pepper spray
- Pornographic materials or items
- Tobacco products, cigarettes, e-cigarettes and any component, part or accessory for an e-cigarette device or accessory to vaping
- Devices designed to emit an electrical shock (such as a TASER)

(See the Discipline Management Plan and Student Code of Conduct for other prohibited items.)

# ACCIDENTALLY BRINGING A PROHIBITED ITEM

Students who accidentally bring a prohibited item to school should turn the item in to a teacher or administrator immediately upon discovery - before it is discovered or reported by another person.

Students will not be disciplined the first time an item is accidentally brought to school and turned in unless the item is prohibited by law.



# TARDIES

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- A student is considered tardy when the student is not in the proper place with all needed materials before the tardy bell rings.
- A pattern of tardies or truanancies will result in behavior interventions, detentions or loss of privileges.

# TARDY CONSEQUENCES

Tardiness is recorded each period of each school day

4th Tardy: 30 minute detention


5th Tardy: 1 hour detention

6th Tardy: 3 hour detention

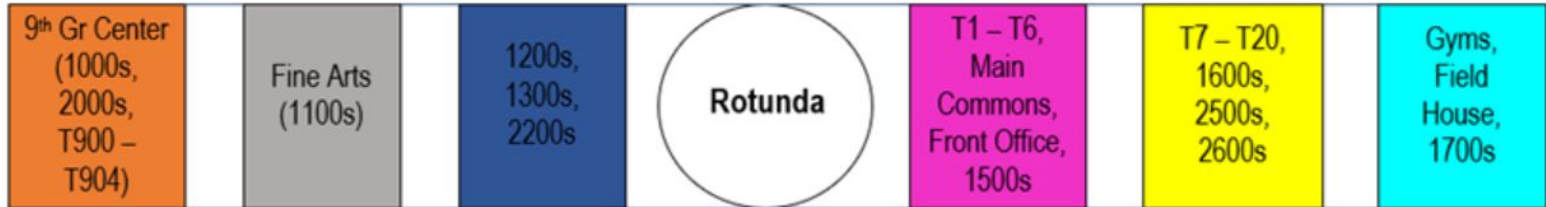
7th Tardy: Saturday detention

Persistent tardiness will be reviewed as a Level III offense and will impact exemptions

# E-HALLPASS

- Each classroom will have a kiosk (chromebook) and scanner
  - Students will get 2 autopasses for restroom use with teacher permission
  - Students will still wear a colored physical pass
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## SLHS Restroom Zones



# PERSONAL TELECOMMUNICATION DEVICES

Telecommunication devices are items that emit an audible signal, vibrate, display a message, or otherwise summon or deliver a communication to the possessor.

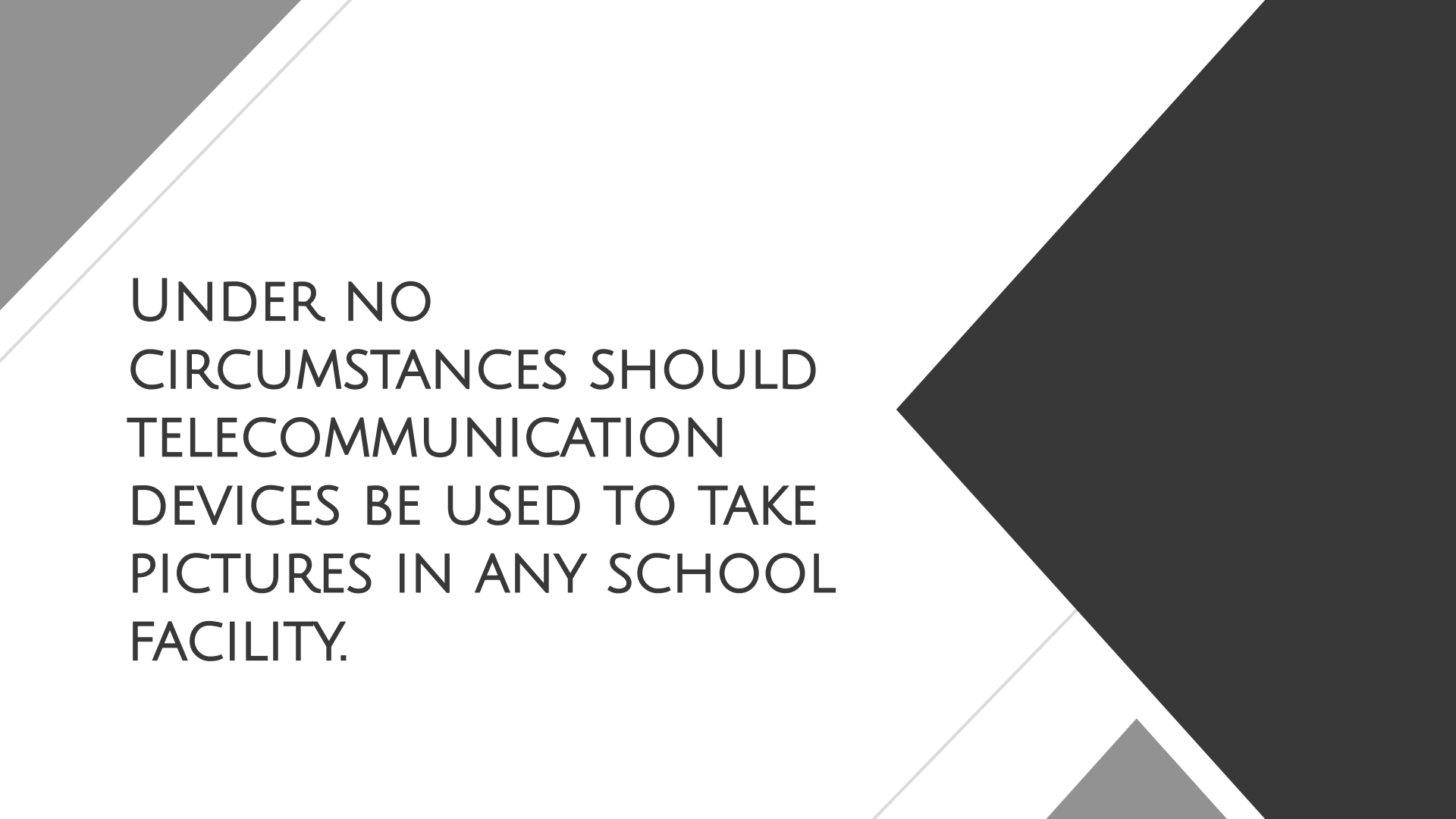
These devices include such items as cell phones, smart phones, smart watches, electronic readers, and laptops.

# PERSONAL TELECOMMUNICATION DEVICES

High school students may possess telecommunication devices (including cell phones) at school with the following restrictions:

- When directed to use telecommunication devices in the instructional setting, devices that include phone and texting features should be set on silent. Students should not use the devices to take or place personal calls or send/receive personal messages during engaged instructional time.
- It is the student's responsibility to keep telecommunication devices secure.
- During school emergencies, students are asked not to turn telecommunication devices on until the crisis stage is over unless they are instructed to do so by a staff member or emergency responder.
- Telecommunication devices must be in the "silent" mode inside the venue of an afterschool activity held indoors (i.e., basketball game, choir or band concert, etc.)
- Students must go into a foyer or outside prior to using a telecommunication device at an indoor fine arts event where common courtesy dictates quiet.





UNDER NO  
CIRCUMSTANCES SHOULD  
TELECOMMUNICATION  
DEVICES BE USED TO TAKE  
PICTURES IN ANY SCHOOL  
FACILITY.

CONFISCATED TELECOMMUNICATION  
DEVICES THAT ARE CAPABLE OF  
TAKING PHOTOGRAPHS OR TEXT  
MESSAGES MAY BE REVIEWED IN THE  
PRESENCE OF THE STUDENT/PARENT  
IF THERE IS REASONABLE SUSPICION  
THAT PHOTOS OR TEXTING WERE  
MADE IN VIOLATION OF THESE  
RULES.

# PRESCRIPTION/NON-PRESCRIPTION MEDICATIONS

- All medication should be kept in the clinic
- Being in possession of a non-prescription medication or one's own prescription medication – Level II
- Selling, giving, or delivering a non-prescription medication – Level III
- Selling, giving, or delivering one's own prescription medication to another person – Level IV or V ( it becomes an illegal drug)
- Using or possessing someone else's prescription medication (even a parent's) – Level IV or V (it is an illegal drug if it is not the person's own prescription)

# VEHICLES

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- Students are responsible for any prohibited items found in their cars while parked on District property or at a school-sponsored event.
- Students should remove all items needed during the school day from vehicles parked on campus when they arrive in the morning.
- Students are prohibited from being in the parking lots except upon their arrival and dismissal from campus.
- Students who return to the vehicle during the school day, without prior approval, may be disciplined and may be subject to having the vehicle searched.

# LEVEL IV OFFENSES – MANDATORY DAEP

- Controlled Substances
- Marijuana and THC
- E-cigarette
- Alcohol
- Assault with bodily injury
- Any type of assault of an employee or volunteer
- Public lewdness/indecent exposure
- Felony conduct, not covered elsewhere
- False alarm/report
- Computer security breach
- Terroristic threat
- Gang activity
- Retaliation against an employee
- AirSoft, Gellyball and BB-type guns, slingshots, etc.
- Off-campus Title V felonies or felony aggravated robbery
- Harassment against an employee

Students who possess or presents a substance that is a “look-alike” or synthetic version of marijuana or a controlled substance will receive a Level IV infraction – MANDATING AN OAC PLACEMENT.



## NEW THIS YEAR

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Any vaping infraction will result in a mandatory placement to the DAEP (the Opportunity Awareness Center) for 30 instructional days.

There is no longer a warning after a first infraction.

**ALL VAPING, THC, AND E-CIGARETTE OFFENSES WILL RESULT IN AN IMMEDIATE RECOMMENDATION TO THE DAEP.**

# LEVEL IV OFFENSES – PERMISSIVE DAEP

You may be sent to DAEP for engaging in the following conduct:

- Serious or persistent misbehavior
- Off-campus felonies
- Bullying that encourages suicide, incites violence or releases or threatens to release intimate visual material.
- Violating a Stay Away Agreement
- Engaging in multiple fights
- Engaging in multiple assaults
- Engaging in significant health or safety hazard
- Violating security and safety guidelines



# LEVEL V OFFENSES – EXPULSION

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- Controlled Substance or Dangerous Drug (if Felony)
- Firearms
- Prohibited Weapon or Unlawful Carry of a Weapon
- Arson
- Aggravated Assault
- Sexual Assault
- Aggravated Robbery
- Indecency with a Child

# EXTRACURRICULAR ACTIVITIES

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These activities may establish higher standards of behavior than those specified in the Discipline Management Plan and Student Code of Conduct.

Loss of extracurricular privileges is based upon the level of the disciplinary infraction rather than a specific consequence.

# EXTRACURRICULAR ACTIVITIES

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Some organizations (such as Honor Societies, Student Councils, Cheerleaders, etc.) have established specific rules related to discipline that, when met, may place students on probation or suspension or may result in dismissal from the organization.

**Please check the rules of any organization in which you participate.**

# Parking

Students who wish to park on campus must purchase a parking permit. Seniors may purchase reserved or general. Juniors, and Sophomores may purchase a general parking permit to park in Lot 1 (back), Lot 2 (gym), or Lot 3 (PAC/9th grade center).



# Parking



## RESERVED PARKING

Reserved parking spaces have a number. They may or may not be personalized. Only the person who purchased the spot may park there.



# Parking

## GENERAL PARKING

General parking is not numbered. Some general parking is completely blank, but some may have 1 or 2 blank boxes.



# Parking



## NO STUDENT PARKING

Staff and sub parking only



# NO FOOD DELIVERY APPS

You are not allowed to order food to be delivered to campus

The food will be kept in the front office and you will not be able to collect the items until after the school day



MAKE GOOD CHOICES!

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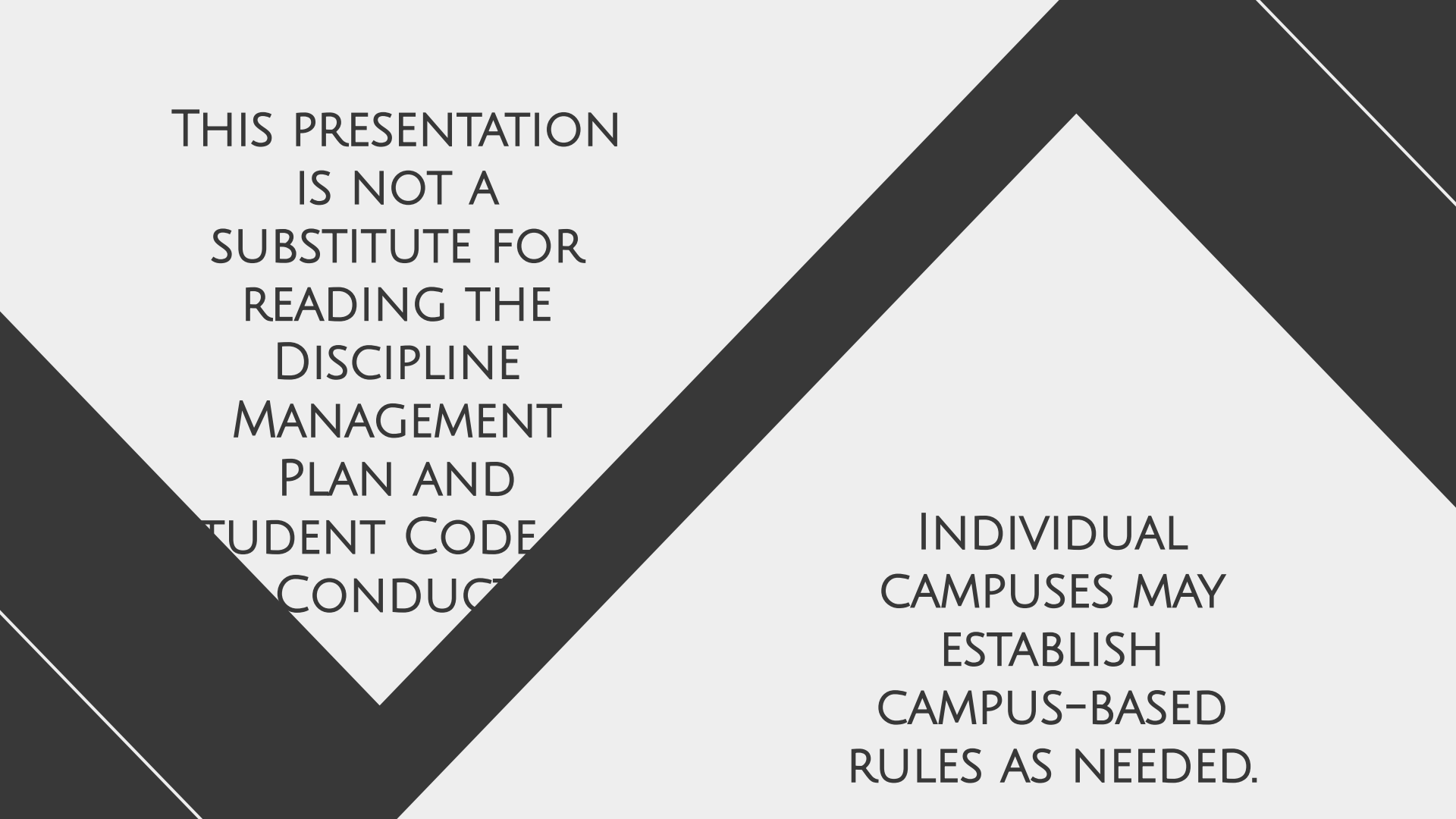
SENIORS, THE CHOICES YOU  
MAKE MAY HAVE AN IMPACT ON  
WALKING ACROSS THE STAGE AT  
GRADUATION AS WELL AS  
OTHER SPECIAL ACTIVITIES!

# SAFETY AND SECURITY

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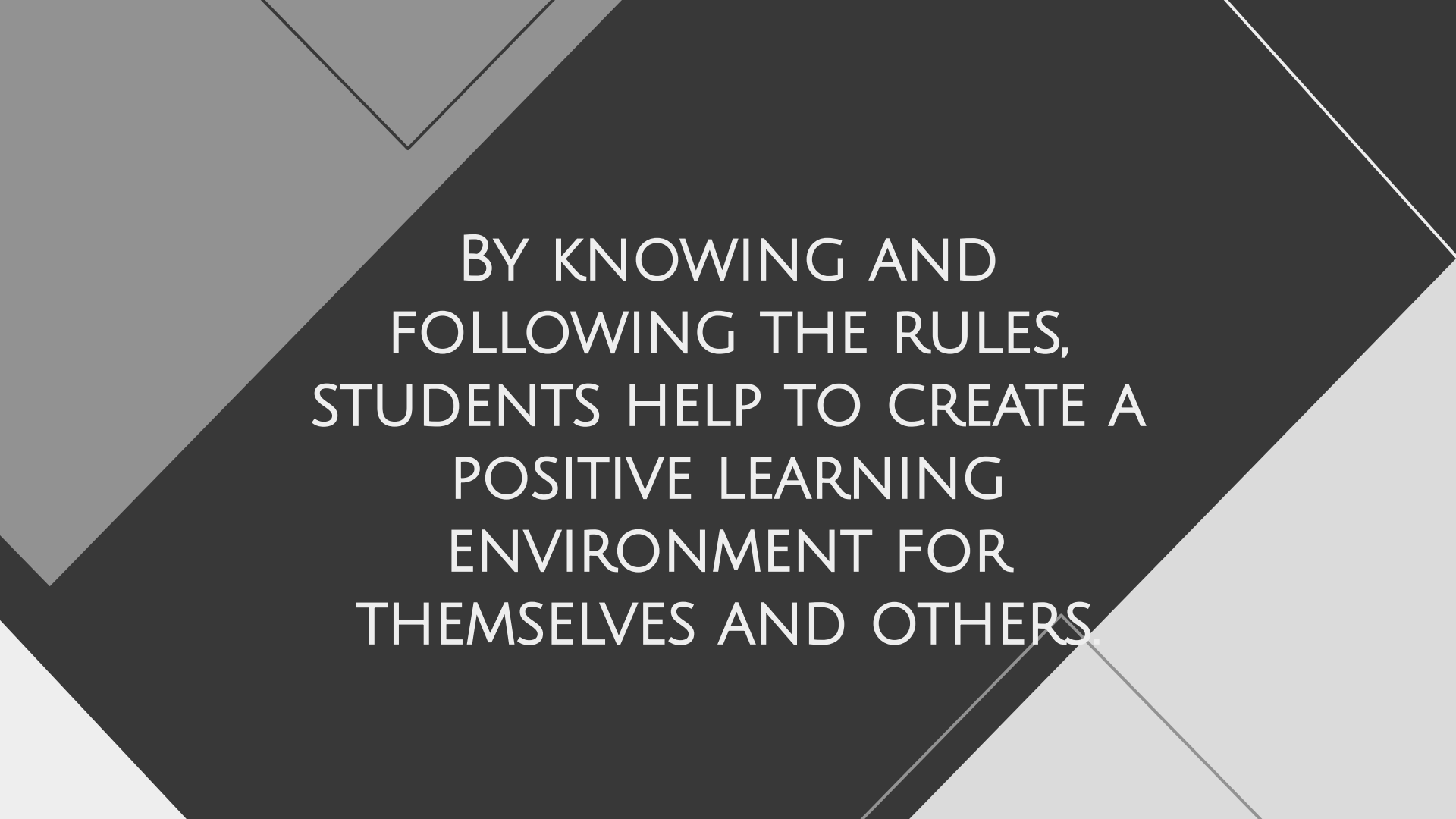
A student is expected to:

- Avoid conduct that is likely to put the student or other students at risk.
- Follow the behavioral standards in this booklet, as well as any additional rules for behavior as outlined in the district Emergency Response Guide (ERG) or and safety set by the principal, teachers, or bus drivers.
- Wear your student ID at all times when at a Katy ISD facility.
- Wear your SmartTagID to enter and exit district transportation. • Remain alert to and promptly report to a teacher or the principal safety hazards, such as intruders on campus and threats made by any person toward a student or staff member.
- Assist in keeping their campus secure by ensuring that exterior doors are closed behind them and latched shut. Students should refrain from allowing an individual without a Katy ISD issued ID to enter behind them as they enter. Any visitor seeking entry to the campus without a Katy ISD issued ID should be directed to a campus main entrance in order to be properly vetted by campus front office staff for entry.
- Students should assist teachers to keep classroom doors closed and locked while the teacher is providing instruction.
- Know emergency evacuation routes and signals.



THIS PRESENTATION  
IS NOT A  
SUBSTITUTE FOR  
READING THE  
DISCIPLINE  
MANAGEMENT  
PLAN AND  
STUDENT CODE  
OF CONDUCT

INDIVIDUAL  
CAMPUSES MAY  
ESTABLISH  
CAMPUS-BASED  
RULES AS NEEDED.



BY KNOWING AND  
FOLLOWING THE RULES,  
STUDENTS HELP TO CREATE A  
POSITIVE LEARNING  
ENVIRONMENT FOR  
THEMSELVES AND OTHERS.